

**SUGARCANE RESEARCH AND DEVELOPMENT BOARD, (PUNJAB)
AYUB AGRICULTURE RESEARCH INSTITUTE, JHANG ROAD,
FAISALABAD**

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TENDER DOCUMENT

TENDER NO. SR&DB/05/2021-22

**TENDER NOTICE FOR HIRING OF TRANSACTION ASSISTANCE
FIRM TO FACILITATE THE IMPORT OF SUGARCANE VARIETIES
OR CLONES FROM BRAZIL FOR 5 YEARS (2022-26)
Tender No. SR&DB/05/2021-22**

Terms and Conditions

For supply of 30-40 kg imported Sugarcane Varieties or Clones from Brazil.

The bids shall be accepted till 11:00 AM of 27 January 2022 and shall be opened on the same date at 11.30 AM in the presence of the bidders. Bids will be opened on the prescribed time without regard to the number of the bidders present on that time. So, every bidder wishing to participate shall reach before prescribed time & sign attendance sheet to attend the bids opening.

1. Rates quoted shall be valid for at least 120 days from the close of bidding date.
2. All taxes shall be deducted by ‘SR&DB’ while making payment as per government rules.
3. Successful bidder supplies the items within 2-3 month after issuance of supply order.
4. The quantity of the items in this bidding document may be increased or decreased as per the availability of funds and for any other reason.
5. The Chief Executive Officer, SR&DB Faisalabad reserves the right to reject all bids at any time prior to acceptance of the bids.
6. Total estimated costs in this bidding document is calculated considering all taxes.
7. Offered prices shall be inclusive of all the taxes, Import duty and other charges.
8. Supplies should be made within stipulated time as given Supply Order in consequence of acceptance of the bid. The bidder shall quote service charges in percentage. The bidder with lowest percentage charges will be awarded the contract. State Bank of Pakistan selling conversion rate on supply order’s date will be used for calculating of services charges and payment.
9. If the bidder whose bid is accepted fails to deliver within time stipulated in Supply Order, his acceptance may be rejected and may be given to the second successful bidder and his bid security will be forfeited.
10. All PPRA rules are applicable and overrides these terms & conditions wherever contradictory
11. Payment will be made after receiving of goods and after having inspection that good supplied are as per prescribed specification.
12. The successful bidder is required to furnish a Performance Guarantee of 2% (quoted price) in the form of call deposit / pay order/ Banker’s cheque, bank guarantee in favor of Sugarcane Research & Development Board. Bid security can also be adjusted in performance guarantee.

We, M/s. _____
 _____ hereby certify that we have read and agreed with all the above mentioned conditions. We also confirm that it's our responsibility to submit this page signed, stamped and dated by our competent authority along with bid.

Signature: _____ Designation: _____

Stamp: _____ Dated: _____

SCHEDULE FOR INVITATION OF BIDS AGAINST TENDER NO.SR&DB/04/2021-22

Description of store	30-40 kg imported Sugarcane Varieties or Clones from Brazil.
Required quantity.	30-40 kg imported Sugarcane Varieties or Clones from Brazil.
Tender Document Price	Rs. 1000/- (Rupees One Thousand Only)
Validity of offer	120 Days
Selling date of bidding documents	Within 15 days from date of publishing of tender (up to 10 January 2022)
Last date and time for submission of bids	27 January 2022 by 11:00 AM
Date and time for opening of bids	27 January 2022 by 11:30 AM
Bid Security	A bank draft or call deposit of Pak Rupees 215,680/- @ 2% of estimated price (Rs. 10,783,980/- estimated) in the name of "Sugarcane Research and Development Board" on account of bids and must be attached in original with the technical proposal.
Bidding Procedure/Process	Single stage two envelop procedure Technical Proposal Financial Proposal
Evaluation Criteria	The eligible bidder quoting lowest percentage of service charges will be awarded the contract.
Duration of Contract	The selected bidder shall be awarded contract for 5 years (2022-2026)

INSTRUCTIONS TO THE BIDDERS

- Sealed bids are invited from eligible firms / Importers on active taxpayer list (ATL) and registered with FBR/PRA for the supply 30-40 kg imported Sugarcane Varieties or Clones from Brazil.
- Punjab Procurement Rules, 2014 will be strictly followed. These may be obtained from 'PPRA's website.
- Bidding documents may be purchased from the office of "Chief Executive Officer, Sugarcane Research and Development Board" Ayub Agricultural Research Institute Faisalabad during office hours (9:00 Am to 5:00 Pm) from Monday to Friday, on payment of Rs. 1,000/- cash only (Non-Refundable).
- 2% bid security/earnest money of the total estimated cost (RS. 10,783,980) must be attached in form of CDR with the tender in the favor of "Sugarcane Research and Development Board Punjab", without earnest money tender will be rejected.
- The price will be quoted in the Pak. Rupees Including all taxes/duties as per rules, as per Govt of the Punjab and relevant authorities as well as including transportation.
- The successful bidders will be required to import/supply item within 120-150 days from the date of supply order,
- If a bidder withdraws its bid during the period for bid validity or fails to supply the items the same will be declared black listed/banned.
- Items offered should be according to the specification and country of origin should be mentioned in the bid.
- Attach copy of registration with FBR and proof of enlistment on ATL with the technical bid, otherwise procuring agency may reject the bid. No alternate option will be accepted.
- The bid shall remain valid for 120 days from last date of tender opening. The bid shall be typed and be signed by the bidder or a person or person's duty authorized on behalf of the bidder.
- Any bid received after due date and time shall not be considered.
- The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon the request communicate to any supplier or contractor who submit a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- The office will be not responsible for any expenses incurred by bidders in connection with the preparation/delivery of bids.
- Original tender documents each and every page duly signed/stamp must be attached with bid.
- At any time before the closing date, the procuring agency may modify the bidding documents either in response to the clarification by any bidder or at its own.
- The bidding firm is required to quote the firm and final rates as there shall be no negotiation.
- The deduction at source of all relevant taxes at the prescribed rates shall be applicable.
- Any conditional, ambiguous or incomplete offer in any respect shall be ignored. No supplementary or revised offer after the opening of tender shall be entertained.
- Any clarification regarding tender document may be obtained from the under signed during office hours up to 14 January 2022.

SPECIFICATIONS OF SUGARCANE CANE GERmplasm

Name of Germplasm	30-40 kg Imported Sugarcane Varieties or Clones from Brazil
Plant Health	Free from diseases and insects pests infestation
Documents to be provided	<ul style="list-style-type: none">i. PHYTOSANITY Certificate,ii. Certificate of origin.iii. Affidavit Regarding Non-blocking by any Government Department The firm will be responsible for the cane fuzzi/seed.
Quarantine Certificate / Import permit	The procuring agency may require the importer to provide additional relevant legal documents in this regard.



Chief Executive Officer
Sugarcane Research & Development Board
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